

No: _____

Date: 22-Aug-24**ASEC MATERIAL/SERVICE REQUISITION****Rules:**

1. This MSR is for internal use and is not to be disseminated to external parties.
2. Every request above USD100 or equivalent shall be accompanied by a Purchase Order (PO), except where a PO is not applicable.
3. The description of item must be as detailed as possible.
4. The signed MSR shall be used as a supporting document for payment to supplier or claim from a third party.
5. This MSR is valid for a single request. A new request for the same item(s) must be made through a new MSR. Submitting a photocopy of a MSR for a repeat order is not permitted.

CAD - FBD/TPF - 230/AJC - 2024/007

No	Full Description of Materials/Services Required	Qty	Unit Price (in USD)	Budgeted/ Estimated Cost in USD
	Shipment of exhibition items and collaterals from Jakarta to Osaka and back to Jakarta (including other supporting documents shipment atau delivery) Source: JAIF - Utilization of Expo 2025 Osaka to Enhance ASEAN Awareness as a Single Tourist Destination - I. Programme/ Activity Cost - 1. Exhibition Construction/Operation - 1.7 Shipment of exhibition items and collaterals from Jakarta to Osaka and back to Jakarta	1.00	20,000.00	20,000.00
			Total	20,000.00
Amount in Words:				

Purpose/Remarks: **Shipment of exhibition items and collaterals from Jakarta to Osaka and back to Jakarta**
(including other supporting documents shipment atau delivery)

Requested by	Endorsed by	Check for Availability of Budget
 Shinta Kusumawardani 22-Aug-24	 Marisol Hernandez Tolosa 22-Aug-24	 Finance Officer Date:

DEPT CODE: CCA130

FUNDING SOURCE: JPN1-05-055

BANK ACC: ANZ AJCEP

COA: 11211

To be completed by Finance Unit:		
Description	Charged to	Initial
Account Name	Courier & Freights/Shipment	
Account Number	62402	

To be completed by Procurement Section/Requestor (whichever applicable):	
Recommended Supplier	
Reason for Recommendation	